

Board of Education Workshop
Monday, October 14, 2024
4:30 PM
Board Room
214 - 1st Ave NE
Buffalo, MN 55313

REPORT

Present: Bob Sansevere, Sheila Smude, Sue Lee, Amanda Lawrence, Adam Bjorklund, Matt Hoffman

Absent: Melissa Brings

1. Presentation: Carmen Tubbs, Northwinds Elementary Principal
Principal Tubbs shared information about goal progress at Northwinds along with focus areas. New playground equipment and surface next year. Progress on outdoor learning areas. Partnered with high school students for some landscaping.
2. Directors 2024-25 Department Goals
 - A. Teaching and Learning
Pam Miller, Director of Teaching and Learning
Goals in READ Act Training, AVID progression, EduClimber (data warehouse) and Fastbridge (assessments)
 - B. Communications
Paul Downer, Communications Coordinator
Portrait of a Graduate continuation informing the public, open enrollment survey, ensure appropriate distribution of marketing materials.
 - C. Technology
Mat Nelson, Director of Technology
Document Infrastructure and network traffic, customer support, information services
 - D. Finance and Operations
Ryan Tangen, Director of Finance and Operations
Paper timesheets, electronic leave of absence requests, nutrition services and comparing building procedures among the six elementary buildings
 - E. Human Resources
Evan Ronken, Director of Human Resources
Extended leave of absence paper forms and Personnel Authorization Forms
 - F. Special Services
Amy Ernst, Director of Special Services
Supt. Thielman presented for Amy Ernst
Portrait of a Graduate practices for Special Services and Artificial intelligence ethical usage

3. End-of-Year Report - Special Services
Amy Ernst, Director of Special Services
4. Committee Reports
 - AL – AMSD, 877 Scholarship Foundation
 - SL – Safe Schools
 - SM – negotiations
 - BS – negotiations, transportation
 - AB - negotiations