

Board of Education Workshop

Tuesday, November 12, 2024

4:40 PM

Buffalo High School

877 Bison Blvd

Buffalo, MN 55313

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## MINUTES

Present: Bob Sansevere, Adam Bjorklund, Amanda Lawrence, Sue Lee, Sheila Smude, Matt Hoffman. Melissa Brings arrived at 4:45 pm.

Absent: none

1. Presentation: Buffalo High School

BHS Principal Mark Mischke

BHS mission statement looked at continuously. Learning Recovery program keeping students on track before they fail a class. Works with the teacher of that class.

Community Partnerships includes Industry Council and Career Fair for students to discover what they might be interested in. Advisory time helps build relationships. Same four students meet 25 minutes, twice a week for four years. B1 leaders are juniors and seniors who meet with 9<sup>th</sup> graders during the advisory sessions.

Relationships that are built carry through in everyday experiences.

2. Site Improvement Plans and Reflection - Principals

Pam Miller, Director of Teaching and Learning

Mat Nelson, DES Principal presented the elementary building plans which are similar across the district. Mark Mischke, BHS Principal presented for the secondary buildings. Goals carry through from Kindergarten to graduation.

3. Quarterly Financial Update

Miranda Kramer, Controller

Food service fund is in good shape as we continue to offer free meals to students.

Budget allows for purchase of equipment. Community Service fund is also in good shape and coming in close to budget. General fund revenues and expenditures have both increased and revenue is higher than expenditures.

4. Quarterly Cash and Investment Report - October 31, 2024

Ryan Tangen, Director of Finance and Operations

Cash and investment balance as of October 31<sup>st</sup> is \$26,423,441. OPEB fund continues to serve the district well.

5. 2024 Payable 2025 Final Property Tax Levy Certification

Ryan Tangen, Director of Finance and Operations

Truth in Taxation hearing will be held at the December school board meeting. Property Tax Levy amount is the same as reported in September. Property tax notices will be mailed this month. A \$300,000 home will now see an increase of \$5 from last year. This is due to an increase of 1.26% in referendum market value and a decrease of .12% net tax capacity values.

6. End-of-Year Financial Review 2023-24

Ryan Tangen, Director of Finance and Operations

Provided summaries of each fund. All fund balances increased over the year. Although enrollment is decreasing, the total ADM count was 50 more than budgeted. Salaries as a part of the budget increased by 7.6% from last year.

7. 2025-26 School Calendar Review

Anita Underberg, Admin. Assistant to Supt. and BOE

The calendar was approved last February. Brought for review purposes. Discussion about timing of Spring Break – this is tied to the end of the 2<sup>nd</sup> quarter.

8. Committee Reports

AL – ESP negotiations, AMSD

SL – WTC, SEAC

SS – Clerical Negotiations

MB – Advertising Committee